

SOUTHERN UNIVERSITY AT SHREVEPORT
2015-2017
University Catalog

ERRATA



Rodney Ellis, Ed. D., Chancellor

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ADDENDUM

ACADEMIC CALENDAR:

Refer to the University's web page. Click on the Academics tab to access the 2016-2017 Academic Calendar.

ACCREDITATION:

No revisions submitted.

GENERAL INFORMATION:

No revisions submitted.

UNIVERSITY ADMISSIONS POLICIES:

A transfer student is defined as a student who has previously enrolled at another postsecondary institution. A student, who is on academic probation at another college, if otherwise acceptable, is admitted to Southern University at Shreveport on probation. A student who is excluded from another college because of academic suspension is not eligible to enroll at SUSLA until the suspension period has elapsed.

****Revisions noted in "yellow" highlight.***

GENERAL ACADEMIC POLICIES:

Revised Transfer Credit Policy

Southern University at Shreveport has established the following guidelines for evaluating, awarding, and accepting academic transfer credit:

1. Evaluation, acceptance, and application of transfer credit will be based upon receipt of official transcripts from all institutions attended. It is the student's responsibility to provide all official transcripts to the **Office of Admissions**. Evaluation from international institutions will be considered only when accompanied by an official transcript evaluation from an approved foreign credit evaluation service.

Courses from regionally accredited institutions will generally be accepted for transfer; however, transfer decisions are not made solely based on an institution's accreditation. Courses must be comparable in course description, nature, content, student learning outcomes, level, and must be appropriate and applicable to the learning experiences required in the declared program of study. Transcript evaluations are conducted by the **Office of Admissions** thirty days (30) prior to the general registration period. Transcript semester credit hours accepted by the **Office of Admissions** are subject to final review by the department chair/and or program directors to determine the equivalency of the transfer credits to corresponding courses at Southern University at Shreveport.

2. Courses accepted for transfer must have a grade of at least "C". Grades earned for transfer courses will be used to calculate cumulative grade point average. No credit is accepted for a letter grade of "D". Transfer students must complete 25% of coursework at Southern University at Shreveport.

****Revisions noted in "yellow" highlight.***

CREDIT HOUR POLICY

At Southern University at Shreveport, a credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates

1. Not less than one hour of classroom or direct faculty instruction and a minimum of two hours out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time, or
2. At least an equivalent amount of work as required outlined in item 1 above for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

Course requirements shall include at a minimum the following:

- A minimum of 2,250 minutes per three semester hour course, which may include final exam time.
- A minimum of 15 weeks per semester.

Consistent with and in accordance to Federal regulations, a three-hour course at Southern University at Shreveport requires a minimum of 150 minutes of classroom or faculty-directed instruction per week for a period of 15 weeks. *All courses offered on a different schedule or in alternative methods provide the equivalent per credit hour assigned.*

CLOCK HOUR/CREDIT HOUR EQUIVALENCIES

CREDIT HOUR POLICY BY COURSE TYPE		
Course Type	Course Definition	Credit Hour Policy
Lecture	The predominant mode of instruction is lecturing from prepared materials and/or discussion under the direction of the instructor.	A lecture course credit hour is earned for 150 minute weekly session of classroom instruction with a normal expectation of 2 hours of outside study for each class session. Typically, a three semester credit hour course meets for a total of 2,250 minutes per semester.

Lab	The predominant method of instruction is individual study in a classroom, laboratory, shop, or studio under the direction of the instructor. This method of instruction includes learning activities in laboratories, clinics, workplaces where students receive hand on learning experience under the supervision of the instructor or preceptor.	A laboratory course credit hour is awarded for the equivalent of 150 minutes or more with little or no outside preparation expected. A total of 750 minutes per semester of such activity would normally earn one semester credit hour.
Online	A distance education means education that uses certain technologies to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor. The interaction may be synchronous (student and instructor are in communication at the same time) as asynchronous. The technologies and may include the Internet; audio conferencing; or one way and two way transmissions through open broadcast, closed circuit, cable microwave, broadband lines, fiber optics, satellite, or wireless communication devices. Source: Federal Student Handbook August 2015)	For asynchronous courses, one credit hour should approximate a total of 750 minutes of class time a semester and 1500 minutes of class preparation each week for a semester or an equivalent amount of time for a course of a different duration.
Hybrid	Hybrid courses blend face to face and online instruction. These courses spend a portion of course time (generally 50%) in online activities to achieve an equal proportion of the course's overall learning objectives.	The hybrid courses, one credit hour should approximate a total of 750 minutes of class time a semester and 1500 minutes of class preparation each week for a semester or an equivalent amount of time for a course of a different duration.
Internships	Supervised professional experience in a student's field of study that provides him/her the opportunity to apply knowledge gained in an academic setting. A required number of hours must be met. There are specific course numbers assigned to internships.	Internship or apprenticeship credit hours will be determined by agreement between the supervising faculty and the internship supervisor, both of whom must judge and certify different aspects of the student's work. An internship or apprenticeship credit hour encompasses three-to-four hours per week of supervised and/or independent practice, reflection and analysis, which represents between 45 and 60 hours of work per semester. Blocks

		of 3 credit hours represent between 135 and 180 total hours of academic work per semester, unless additional hours are required by licensing bodies.
Studio work	A course with primary emphasis on student activity leading to skill development and the enhancement and encouragement of the student's design or performance ability and/or artistic growth. Needed materials, instruments, equipment, and/or tools are provided, or recommendations are made for their acquisition. Evaluation of individual learning may include public display of proficiency and/or evaluation by faculty other than the student's instructor.	The visual/performing arts credit hour is calculated according to the federal definition of a "practice credit hour." A practice credit hour encompasses three hours per week of supervised and/or independent practice, which represents 45 hours of work per semester. Blocks of 3 credit hours represent 135 clock hours of academic work per semester.
Clinical/Practicum	A class consisting of hands-on application of concepts in a specific course that takes place outside the classroom setting and is supervised by an appropriately credentialed professional. Instruction offered through a combination of class and laboratory meetings would observe the standards on a pro rata basis. For health professions, clinical credit is awarded in compliance with the individual program accreditation standards based on a "contact-to-credit hour" ratio with a minimum ratio of 1:1. The individual health profession ratios are listed in the chart below.	
Health Profession		Contact-to-Credit Hour Ratio
Dental Hygiene		4:1
Dialysis Technician		1:1
Emergency Medical Technician Basic		1:1
Health Information Technology		2:1
Medical Coding Specialist		2:1
Medical Laboratory Technology		24:1
Phlebotomy		6:1
Radiology Technology		8:1
Respiratory Therapy		5:1
Surgical Technology		3:1
Sterile Processing		2:1
Nursing		3:1

HEALTH SCIENCES GENERAL POLICIES:

No revisions submitted.

INSTITUTIONAL EFFECTIVENESS:

No revisions submitted.

FINANCIAL AID AND STUDENT EXPENSES:

No revisions submitted.

STUDENT AFFAIRS:

No revisions submitted.

WORKFORCE DEVELOPMENT:

No revisions submitted.

PROGRAMS OF STUDY:

**Criminal Justice Administration
Associate of Applied Science**

Fall Semester

FROR	120	College Success	1
ENGL	110	Freshman English I	3
CJUS	101	Introduction to Criminal Justice Administration	3
		Natural Science Elective	3
MATH	133	Algebra for College Students	3
HIST	104	American History	3

Spring Semester

ENGL	111	Freshman English II	3
MATH	135	College Algebra	3
CMPS	101	Computer Concepts	3
CJUS	200	Police Administration	3
CJUS	201	Rules of Criminal Evidence	3

Fall Semester

SPCH	200	Public Speaking	3
POLI	200	American Government	3
CJUS	221	Judicial Process	3
		Behavioral/Social Science Elective	3
		Natural Science Elective	3

Spring Semester

CJUS	205	Criminal law and Procedures	3
CJUS	261	Principles of Supervision	3
CJUS	298	Criminal Justice Practicum	3
CJUS	230	Special Problems	3
		Fine Arts Elective	3

TOTAL CREDIT HOURS: 61

Advisor: Fedrick Jackson

****Revisions noted in "yellow" highlight.***

This program was inadvertently omitted from the University Catalog.

BUSINESS MANAGEMENT
Associate of Science Degree
FRESHMAN YEAR

Fall Semester

ENGL	110	Freshman English I	3
MATH	135	Pre-Calculus Algebra	3
BIOL	104	General Biology Lecture I	3
BIOL	104L	General Biology Lab I	1
ACCT	202	Financial Accounting	3
CMPS	101	Computer Concepts	3
FROR	120	College Success	<u>1</u>
			17

Spring Semester

ENGL	111	Freshman English II	3
MATH	140	Plane Trigonometry or	
MATH	200	Finite Math	3
ACCT	203	Managerial Accounting	3
MGMT	200	Introduction to Business or	
MGMT	240	Fundamentals of Entrepreneurship	3
MGMT	201	Principles of Management	<u>3</u>
			15

SOPHOMORE YEAR

Fall Semester

PHYS	100	Physical Science I	3
FIAR	200	Understanding the Arts or	
MUSC	200	Enjoyment of Music	3
MGMT	243	Legal Environment for Business	3
SPAN	100	Foreign Language	3
ECON	202	Macroeconomics	<u>3</u>
			15

Spring Semester

MGMT	260	Business Communications	3
MGMT	283	Business Statistics	3
ECON	203	Microeconomics	3
MGMT	273	Business Finance	3
BUST	299	Business Internship	<u>3</u>
			15

TOTAL CREDIT HOURS: 62

****Revisions noted in "yellow" highlight.***

Advisors: Regina Webb; Aylwin Holmon; George Lewis, III

NOTE: The Associate of Science degree in Accounting articulates with Grambling State University's Bachelor of Science in Business Management degree.

MEDICAL LABORATORY TECHNICIAN

Associate of Applied Science Degree

PRE-REQUISITES

Fall Semester

FROR	120	College Success	1
ENGL	110	Freshman English I	3
ALLH	210	Medical Terminology	3
BIOL	220	Human Anatomy and Physiology Lecture I	3
BIOL	220L	Human Anatomy and Physiology Lab I	1
MATH	135	Pre-Calculus Algebra	3
MLTC	105	Introduction to Clinical Laboratory Science	<u>1</u>
			15

Spring Semester

COMM	210	Fundamentals of Speech	3
CMPS	101	Computer Concepts	<u>3</u>
BIOL	222	Human Anatomy and Physiology Lecture II	3
BIOL	222L	Human Anatomy and Physiology Lab II	1
		Psychology/Sociology Elective	3
CHEM	130	General Chemistry Lecture I	3
CHEM	130L	General Chemistry Lab I	<u>1</u>
			17

FRESHMAN YEAR

Fall Semester

MLTC	241	Clinical Hematology	3
MLTC	242	Clinical Immunology/ Serology	2
MLTC	246	Clinical Chemistry	3
MLTC	239	Parasitology/Mycology	<u>3</u>
			11

Spring Semester

MLTC	240	Coagulation	<u>1</u>
MLTC	247	Clinical Hematology Practicum	1
MLTC	248	Clinical Immunology/Serology Practicum	1
MLTC	252	Clinical Chemistry Practicum	1
PHLE	101	Introduction to Phlebotomy	<u>3</u>
			7

Summer Semester

PHLE	210	Phlebotomy Clinical Practicum	<u>9</u>
			9

SOPHOMORE YEAR

Fall Semester

MLTC	243	Clinical Immunohematology	3
MLTC	244	Clinical Microbiology	<u>3</u>
MLTC	245	Clinical Urinalysis	<u>2</u>
			8

Spring Semester

MLTC	250	Clinical Immunohematology	1
MLTC	251	Clinical Microbiology Practicum	1
MLTC	253	Clinical Urinalysis Practicum	1
MLTC	270	Clinical Review I	<u>4</u>
			7

TOTAL CREDIT HOURS: 74

Revisions noted in "yellow" highlight.

**PHLEBTOMY
Certificate of Technical Studies**

ALLH	210	Medical Terminology	3
PHLE	101	Introduction to Phlebotomy	3
PHLE	210	Clinical Phlebotomy Practicum	9
MLT	105	Introduction to Clinical Lab Science	<u>1</u>
			16

Advisors: Patricia Brown; Sandra Tennison

RESPIRATORY THERAPY

Associate of Applied Science Degree

PRE-REQUISITES

Fall Semester

BIOL	220	Human Anatomy and Physiology Lecture I	3
BIOL	220L	Human Anatomy and Physiology Lab I	1
ENGL	110	Freshman English I	3
BIOL	200	General Microbiology Lecture	3
BIOL	200L	General Microbiology Lecture Lab I	<u>1</u>
			11

Spring Semester

BIOL	222	Human Anatomy and Physiology Lecture II	3
BIOL	222L	Human Anatomy and Physiology Lab II	1
MATH	135	Pre-Calculus Algebra	3
		*Social/Behavioral Science Elective	<u>3</u>
			10

FRESHMAN YEAR

Fall Semester

RESP	103	Cardiopulmonary Physiology	2
RESP	104	Fundamentals of Respiratory	4
RESP	109	Clinical Application and Procedures I	3
RESP	119	Pharmacology	<u>2</u>
			11

Spring Semester

RESP	121	Critical Care Concept I	3
RESP	123	Clinical Application and Procedures II	3
RESP	126	Pulmonary Disease I	<u>1</u>
			7

Summer Semester

RESP	130	Entry Level Review	1
RESP	240	Diagnostic Procedure	2
CHEM	130	General Chemistry Lecture I	3
CHEM	130L	General Chemistry Lab I	1
RESP	128	Pulmonary Disease II	<u>1</u>
			8

SOPHOMORE YEAR

Fall Semester

RESP	218	Advanced Pharmacology	1
RESP	226	Clinical Application and Procedures III	3
RESP	231	Critical Care Concept II	3
RESP	235	Neonatology and Pediatrics	3

RESP	256	Advanced Cardiopulmonary Physiology	2
PHYS	100	Physical Science I	<u>3</u>
			15
Spring Semester			
RESP	230	Respiratory Care Topics	1
RESP	261	Clinical Application and Procedures IV	4
RESP	276	Advanced Review	2
		*Humanities Elective	<u>3</u>
			10
TOTAL CREDIT HOURS:			72

****Revisions noted in "yellow" highlight.***

Advisors: Claudine Matthews; Katrina Harris; Contika Davis

HEALTHCARE ACCESS ASSOCIATE
Certificate of Technical Studies

Fall Semester

HITG	110	Introduction to Computer Applications for Health Care Professions	3
ALLH	210	Medical Terminology	3
MGMT	200	Introduction to Business	3
HCAA	105	Basic Health Care Access Procedures	4

Spring Semester

MGMT	260	Business Communications	3
COMM	215	Public Speaking	3
HCAA	200	Advanced Healthcare Access Procedures	3
HCAA	210	Healthcare Access Associate Exam Review & Internship	

PROGRAM DISCONTINUED

COURSE DESCRIPTIONS:

ACCT 255 MANAGERIAL ACCOUNTING - This course provides a survey of managerial accounting theory and the application of those principles. It covers the relationship between managerial and financial accounting. The student will learn about the organizational role of management accountants in the management process. The course will cover the basic cost terms and applies them within a job order and a process cost system, cost volume analysis, budgeting, performance evaluation, pricing, and capital investment analysis will also be addressed.

***Prerequisite:* ACCT 201. (3-0-3)**

****Course deleted.***

MCOM 252 TELEVISION PRODUCTION: This course is a pre-professional skills and lecture class. It is designed to teach students the basic aspects of video production. The student will learn how to operate television equipment, such as cameras, lighting instruments, and audio equipment and video editors. ***Prerequisite:* JOUR 200 or permission of the instructor. (3-0-3)**

****Course deleted.***

MCOM 250 Television Production I: Operation of television equipment, including cameras, lighting instruments, audio equipment, and digital video editing. **Prerequisite:** math and English skills assessment that demonstrate readiness to successfully complete course. **(3-0-3)**

****New course.***

MCOM 251 Television Production II: Continuation of instruction in the operation of television equipment, including cameras, lighting instruments, audio equipment, and digital video editing. **(3-0-3)** **Prerequisite:** MCOM250

****New course.***

MCOM 253 Social and Digital Media: An exploration in the history, purpose, and growth of social media using common social media communication tools, such as Facebook, Twitter, LinkedIn, Kickstarter, YouTube, Flickr, Digg, and Tumblr.

New course.

PSYC268 Abnormal Psychology: Both abnormal as well as normal behavior will be studied. It also deals with the etiology, diagnosis, treatment and prognosis of personality maladjustment and mental disorders. Special focuses will be placed on contemporary influences and their effect on mental disorders. **(3-0-3)**

****Course deleted.***

INRW098 Integrated Reading and Writing I: A combined three hour lecture/one hour lab performance based course designed to develop students' critical reading and academic writing skills. With a minimum grade of "C" or equivalent scores on an approved placement test, this course will fulfill the requirements for reading and writing. (This course may not be counted toward fulfillment of degree requirements.) **(3-1-4)**

****New course.***

INRW099 Integrated Reading and Writing II: An integration of critical reading and writing skills and strategies designed to develop proficiency in reading and writing processes, critical thinking strategies, and development of well-developed, coherent, and unified texts. (This course may not be counted toward fulfillment of degree requirements.) **(3-1-4)**.

****New course.***

RESP 127 PULMONARY DISEASE: This course is an in depth review of the etiology, pathology, radiological, diagnostic, and prognosis of cardiopulmonary disease. **(3-0-3)**.

****Course deleted.***