



I Have Been Admitted...Now What?

1. **Banner Web.**

Banner Web is your portal to student services via the internet. When you click “Enter Secure Area”, you can check your financial aid status, register for classes, view your grades, and update your personal information. Your 9-digit SUSLA ID or your SSN can be used to log in to Banner Web. Your initial password is your 6-digit birthdate (*mmdyy*).

2. **SUSLA Student Web Mail.**

Once you have accepted and paid registration fees, you are able to activate your Skymail account. For instructions, go to www.susla.edu and click on “Current Students”.

3. **Testing.**

ACT Residual. All new freshmen are required to have the ACT or SAT on file. If you have not taken either test, you must contact the testing center to arrange to take the ACT residual.

COMPASS Exam. Students who desire to test out of taking developmental English and/or Math **may elect** to take the COMPASS exam. All non-traditional students who did not submit ACT or SAT scores will be placed in developmental English and Math, or they may opt to take the COMPASS exam. Contact the testing center for test dates and times.

Testing Center

E-mail: mhall@susla.edu

Telephone: (318) 670-9450

Fax: (318) 670-6457

4. **Residential Life.** Are you interested in residing in Jaguar Courtyard?

3052 Martin Luther King Drive

Shreveport, LA 71107

Phone: (888) 440-5644

Fax: (318) 670-6701

jaguarcourtyard@ambling.com

5. **Financial Aid.** Have you applied for Financial Aid?

You should complete the Free Application for Federal Student Aid (FAFSA). The priority deadline is April 1st. Go to www.fafsa.gov to complete the application. SUSLA’s Title IV code is **007686**. *If you plan to enroll during the summer, you must also complete the prior year’s FAFSA.* **Note: Aid cannot be processed for students whose admission status is provisional.** *Students applying online should contact the Financial Aid Office at least two weeks after applying and request the ISIR to be downloaded.*

For more financial aid information, visit the [Financial Aid Website](#).

6. Academic Calendar. When Should I Plan to Arrive on Campus?

Please use the Academic Calendar to plan your arrival on campus. The academic calendar can be found at <http://www.susla.edu/Academic-Calendar>.

7. Academic Advisement. Upon acceptance to the university, new freshmen and transfer students are assigned to the Center for Student Success for academic advisement. Transfer nursing students, students interested in certificate programs, and Airframe/Powerplant Maintenance students will report directly to their particular department for advisement services. For a list of academic programs, go to <http://www.susla.edu/academic-programs>.

8. Payment of Fees (fee sheet): If you are eligible for web payment, go to the Registration Menu and click **Accept/Pay Fees** and follow the instructions. Print a copy of your fee sheet when finished and be sure the status on your fee sheet says “**REGISTERED**”. If you have a registration hold, you must clear it before getting a fee sheet on Banner Web.

Students may also pay at the cashier’s window, by telephone using credit card, or by credit card on Banner Web (Registration Menu). *If you pay by credit card on Banner Web, **you must return to the Registration Menu and click Accept/Pay Fees** to get a fee sheet. Verify that your status shows “Registered”.*

9. Obtain your ID: Students must present a validated fee schedule/bill (fee sheet) to the IT department to obtain an ID. Returning students must have their ID cards validated for the semester.

10. YOU ARE NOW OFFICIALLY ENROLLED AT SOUTHERN UNIVERSITY @ SHREVEPORT.

A computer printout reflecting an academic schedule is not evidence of official enrollment. Tuition and fees must be paid before a student can be considered officially enrolled. The only acceptable evidence of official enrollment is the appearance of the student's name on the FINAL class roster and a validated fee schedule/bill or the official fee sheet from the web.

Note: You are not required to apply for re-admission unless you do not enroll for one regular semester (fall or spring), or if you graduate. If you do not enroll for the initial term you are admitted, you may request to transfer your admission status to the next semester. Otherwise you must reapply for readmission for future terms.