



**LOUISIANA RESIDENCY APPLICATION**  
(For Tuition Purposes Only)

Please select term and indicate year:

Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer I \_\_\_\_\_ Summer II \_\_\_\_\_

Last 4-digits of Social Security # \_\_\_\_\_ SUSLA ID \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name \_\_\_\_\_  
(Last) (First) (Middle)

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

Personal Email Address \_\_\_\_\_ SUSLA Email Address \_\_\_\_\_

My in-state residency request is based on the following (see guidelines on back):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**FOR OFFICIAL USE ONLY**

Approved  Disapproved

Approved  Disapproved

**Initiated by:**

**Processed by:**

Staff Member \_\_\_\_\_

Staff Member \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Guidelines and Rules for Status Determination**

The following conditions may use to determine in-state residency:

1. An applicant (under 21 yrs of age) living with legal parents is classified as a resident if the parents have established a bona fide residence in Louisiana. A parent is considered to have established a residence in Louisiana
2. A student (under 21 yrs of age) residing with legal parents who enrolls as a nonresident shall be classified as a resident if the parents move to Louisiana and acquire residence as defined in these regulations.
3. A student may be declared a resident if either legal parent is a graduate of any school within the Southern University System.
4. A student that graduates with an associate degree from Southern University at Shreveport may be classified as a resident for a subsequent enrollment.
5. A person may be classified as a resident of Louisiana at the end of 12 consecutive months of residence, if employed in Louisiana and if during that period he/she has not been registered in an educational institution for more than 6 semester hours or its equivalent in any semester. (Supporting documentation required)
6. A student who is married to a Louisiana resident may acquire the residence status of his/her spouse.
7. A person who resides in Louisiana for at least two years, exclusive of military service, and then moves to another state or foreign country shall retain the right to enroll, along with any of his/her dependents as a resident for a period equal to the number of years the person resided in Louisiana, but the right shall expire upon the person's residing for a period of two years in another state or foreign country.
8. Members of the full-time armed forces (not reserve or guard) currently stationed in Louisiana and their dependents shall be classified as Louisiana residents.
9. A member of the full-time armed forces who was a resident of Louisiana immediately prior to entering the armed forces shall retain the right, along with any of his/her dependents to be classified as a resident as long as he/she is in the armed forces and for a two-year period after leaving the armed forces.
10. A resident of Louisiana shall not lose the right to be classified as a resident during periods of employment in a foreign country.
11. An alien who has been lawfully admitted to the United States for permanent residence as an immigrant (proof of such status shall be possession of his Form I-151- Alien Registration Receipt Card or passport officially stamped "approved as resident alien") and who has established residence under any of the foregoing provisions shall be declared a resident of the State.

**RESIDENCY CHECKLIST**

- |   |             |
|---|-------------|
| <input type="checkbox"/> Paternal Relationship Established (Required for Items 1 & 2)                             | Date: _____ |
| ___ Birth Certificate   |             |
| ___ Legal Guardianship (Court Document)   |             |
| <input type="checkbox"/> Graduation from Southern University Established (Required for Items 3 & 4)               | Date: _____ |
| ___ Date of Graduation (Confirmed by appropriate Registrar's Office)  |             |
| <br><b>ALL of the following must be established residency based on Item 5:</b>                                    |             |
| <input type="checkbox"/> Employment Established   | Date: _____ |
| ___ W-2   |             |
| ___ Check Stubs   |             |
| <input type="checkbox"/> Residence Established  | Date: _____ |
| ___ Lease/Rental Agreement  |             |
| ___ Homestead Exemption Certificate   |             |
| <input type="checkbox"/> Utility Bills – (Only one type of bill needed) Cannot be a cable bill or telephone bill. |             |
| ___ Lights & Water  | Date: _____ |
| ___ Gas   |             |
| <input type="checkbox"/> Less Than Full – Time Enrollment Established   | Date: _____ |
| ___ Enrollment Verified by Admissions Counselor   |             |
| <input type="checkbox"/> Marital Relationship Established (Required for Items 6)                                  | Date: _____ |
| ___ Marriage License  |             |
| <input type="checkbox"/> Military Status Established (Required for Items 8 & 9)                                   | Date: _____ |
| ___ Assignment Letter   |             |
| <input type="checkbox"/> Resident Alien Status Established (Required for Item 11)                                 | Date: _____ |
| ___ Permanent Residence Card  |             |
| ___ Alien Registration Letter   |             |