

III. TRANSFER STUDENT

A. Enrollment

A student who has earned 12 collegiate semester credit hours at another accredited college/university will be admitted as a transfer student. (Students with less than 12 college semester credit hours are admitted as beginning freshmen). The following steps are required:

1. Transfer applicants must acknowledge attendance at each college or university previously attended, whether or not credit was earned. Failure to acknowledge attendance at each school in which he or she has been enrolled is subject to dismissal from the University.
2. Determination of eligibility for admission cannot be rendered until the completed application and all official transcripts from each college and/or university attended have been received.
3. Transfer students suspended for academic or disciplinary reasons from other institutions may be admitted to the University on academic probation, only if the period of suspension has been completed. However, if the period of suspension has not been completed, a student can appeal for admission to the University by following the academic appeals process as outlined below:
 - a) Submit typed letter to Academic Appeals Committee requesting permission to enroll and explain in letter reason(s) for suspension and course of action to rectify the situation.
 - b) Letter from suspending institution for permission to enroll at Southern.
 - c) Copy of all transcripts.
 - d) Any other documentation the student would like to include.
4. Students entering SUSLA with a degree and those transferring in at least 30 semester credit hours or more should not be required to take Freshman Seminar.

B. Provisional Admissions for Transfer Students

Provisional admission may be granted based on incomplete or unofficial transcripts, if the other required documents are received, such as letter of good standing, ACT/SAT scores, and immunization records. Official transcripts should be received within thirty (30) days following the beginning of the semester in which the student was admitted provisionally. Failure to comply within 30 days subjects the student to administrative withdrawal from the University or the student may not be permitted to attend the subsequent semesters.

Applicants who are non-residents of Louisiana must have an average of at least 2.0 on total college semester credit hours attempted at the previous institution.

Students granted provisional admission are not eligible for financial aid.

C. Acceptance for Transfer Semester Credit Hours

Semester credit hours earned from colleges and universities accredited by a nationally recognized accrediting association may be accepted by the University. The Registrar's Office will review the course description, prerequisites and transfer hours acceptable 30 days prior to the end of the general registration period.

Transfer semester credit hours accepted by the Registrar's Office are subject to final review by Division Chairs and determination of the extent to which semester credit hours will be applied toward a degree. Transfer credit will be allowed for those courses in which a grade of C or better is achieved. No credit is accepted for a letter grade of "D" or for "remedial or developmental courses". All applicants will be informed of the amount of credit that will be accepted in transfer semester credit hours prior to the end of their first semester of enrollment. Evaluation of transcripts for credit will not be performed prior to the receipt of a completed application, with fee, and official transcripts from each college and/or university attended and immunization record, if applicable.

Allowable semester credit hours for degree programs are outlined below:

Credit Hours	
Required Degree	Acceptable Transfer
60 to 64	up to 31
65 to 68	up to 36
69 to 72	up to 40

D. Appeal of Accepted Transfer Semester Credit Hours

Applicants who wish to appeal a transfer credit decision must apply to the Vice Chancellor for Academic Affairs within 30 days after notification of acceptance of transfer semester credit hours. No transfer credit will be accepted past the established 30-day provisional period.