

## Complete the Following Instructions to review your Financial Aid Status

## **BANNER LOGIN PROCEDURE:**

- www.susla.edu
- Click <u>Banner Web Service</u>
- Click <u>Enter Secure Area</u>
- Enter your <u>User ID(your SSN EX:999999999</u>)
- Enter your pin (if this is your first time using Banner, your pin should be your six digit birth date. Ex:060579 July 5, 1979
- Click Login
- First time users will have to create a new pin. Your new pin should be six digits. You will also have to create a security questions.

## FINANCIAL AID UNSATISFIED REQUIREMENTS

- Click Student Information, Grades, and Financial Aid
- Click Financial Aid
- Click My Overall Status of Financial Aid
- Select Award year
- Click on unsatisfied requirements
- Click on each requirement, print and complete
- If you are selected for verification, you must submit your current tax transcript or non-filers statement from the IRS by visiting an IRS Office or ordering the tax-transcript online at www.irs.gov.

## VIEW FINANCIAL AID AWARD

- Click Student Information, Grades, and Financial Aid
- Click Financial Aid
- Click My Award Information
- Click Award By Aid Year
- Select Award Year
- Click Terms and Conditions (read information provided for acceptance)
- Click Award Overview

FOR ALL FINANCIAL AID QUESTIONS CONTACT THE FINANICAL AID OFFICE AT: 318-670-9221 OR financialaid@susla.edu.