

## MAKE A PAYMENT:

- 1. Access your SUSLA banner account
- 2. Click Student Information, Grade, and Financial Aid
- 3. Click Student Records/Grade
- 4. Click Account Summary by Term
- 5. Scroll to the bottom of the page and select 'Credit Card Payment'
- 6. Enter the amount you want to pay and click submit

\*\*You will be redirected to another site\*\*

7. Click 'Continue Checkout' and enter your information

After you have submitted your payment, refresh your banner account to verify your payment posted. The balance on your Account Summary by term should reflect the payment.

If the payment is **NOT** posted, please contact the cashier at: 318-670-9305