

Southern University at Shreveport

2011



Annual Crime Statistics and Fire Report

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Introduction:

The University Police Department's activities are guided by the Department's mission to preserve and promote a safe environment where the "absence of crime and hazards" is the only acceptable level of safety. Therefore, having as our mandates, the protection of life, the preservation of peace and the safeguarding of property, this department is determined to enhance and enrich the quality of life for those who attend/live, work or visit our campus. As a means of fulfilling these efforts, we are committed to being a leader in Campus Law Enforcement in the Philosophy of Community Oriented-Problem Solving Policing. We will constantly transform the organizational culture, structure and policies as well as procedures to enable the department, faculty, staff, and students to work together to ensure public safety within the university community and its immediate neighborhood. Our cooperative and proactive deeds allows for the advancement of flexible and dynamic strategies that utilize human resources and technology for educational progress, and a safe environment.

The information in this booklet have been compiled and presented in compliance with the requirements of the Crime Awareness and Campus Security Act of 1990, also known as The Clery Act. Amendments to the Act in 1998 renamed it as "The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The purpose of this report is to provide a valuable resource to the university community with regards to campus crimes and security policies.

With your continued participation and awareness, and the University Police Department's commitment towards the safety of the entire college community, including visitors to the college, together we will achieve our goal of a safe campus.

Chief Marshall W. Nelson

Chief of Police

DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS

I. PROCEDURE ON CRIMES OR INCIDENTS REPORTING

All members of the University Community are encouraged to report all on-campus criminal incidents, emergencies, and suspicious activities to the University Police Department in a timely manner. Any student or employee who wants to report an emergency, or a suspicious activity, or a crime should do the following:

- a. Dial extension **6349** for all emergencies; be prepared to give your name, type of emergency and location. A University Police Officer will respond immediately, start an investigation, and act upon said emergency. Once the emergency has been stabilized, the Officer will take a statement from the student or employee for an "Incident/Offense Report." Said report will then be kept on file.
- b. To report a crime, notify an Officer of the University Police Department located in building "J" between the Student Parking Lot and the Johnny Vance Student Activity Center, or call **ext. 6349 or Cell #286-6647**. If the crime is in progress, the student or employee can call **6349** during business hours and/or the Cell #286-6647. The person reporting the crime should be prepared to give their name, the nature of the crime, and the exact location. A University Police Officer will immediately respond, and if appropriate, apprehend the perpetrator by making an arrest if a crime has been committed. A "Crime Incident Report" will be completed for all criminal offenses. In some instances and depending on the severity of the crime, the Shreveport Police Department and/or the Caddo Sheriff's Office will be called for assistance. A copy of the "Crime Incident Report" will be provided to the following individuals and departments:
 1. University Chancellor
 2. Vice Chancellor for Finance and Administration
 3. Vice Chancellor for Student Affairs
 4. External Law Enforcement Agency if necessary
 5. In-house University Police File
- c. Members of the University Community while encouraged to report criminal incidents to the University Police Department may also, on voluntary and confidential basis, report criminal incidents to the following Offices:

Deans/VC Academic Affairs: ext. 6315

VC Student Affairs: ext. 6337

Reports made to the above Offices are filed with University Police for information purposes only and are not investigated, but are included in the University Crime Statistics.

II. SECURITY AND ACCESS TO SUSLA

There are two entrances into the university; the main entrance is just east of the Leonard C. Barnes Administration Building, and is known as University Drive. The second entrance is also on the east side of the university next to Newton Smith Elementary School and provides access to the Student Parking Lot. While our institution is an open campus, in that there are no manned entrances, University Police Officers are vigilant regarding those who visit by motorized vehicles, bicycles and foot traffic. With respect to employees who would access buildings after hours, they are required to sign in with the Office of University Police.

III. SUSLA UNIVERSITY POLICE OFFICER STATUS AND RESPONSIBILITIES:

SUSLA Officers are responsible for maintaining general order and exercising police power on the campus by enforcing all applicable City, State, and Federal laws as well as SUSLA Policies and University regulations. In order to do so, Officers of University Police have full Police Officer status and have undergone required police academy training through standards established by the State of Louisiana Police Officer Standards and Training (POST). Each such officer named by the university chancellor shall be commissioned as a university police officer by the Department of Public Safety or as provided in **Subsection "E" LSA-RS of 17:1805**. University police officers shall have the right to carry concealed weapons and to exercise the power of arrest when discharging their duties on their respective campuses while in or out of uniform. In the discharge of their duties on campus and while in hot pursuit, on or off the campus, each university or college police officer may exercise the power of arrest.

If a crime is committed on campus and an arrest is made, a University Police Officer will issue a summon or will take the arrested perpetrator to the CITY JAIL for processing. A "Crime Incident/Offense Report" will be completed at the University along with a copy of the external law enforcement agency report if warranted and forwarded to the appropriate SUSLA authorities.

Offices of Student Affairs, Personnel, and University Police (via student handbooks, Right-to-Know Programs, employee orientations, etc.) provide information to students and employees on how to handle and report crimes.

IV. SENSITIVE AND/OR PERSONAL CRIMES:

There are frequent programs provided by University Police Department to incoming students on prevention of crimes, availability and importance of support services, and assistance to victims of sexual assault or other personal crimes. Please note the section in the Student Handbook, which describes our policy on personal safety. University Police will

provide assistance to any affected university community member and escort the individual to the external law enforcement agency in case of a serious crime.

V. CRIME PREVENTION ACTIVITIES FOR STUDENTS AND EMPLOYEES:

Members of the university community are reminded to secure their valuables and to be aware of their surroundings at all times. University Police have various programs to assist in this endeavor. A common theme of all our crime prevention programs is to encourage members of the community to be aware of their responsibility for their own safety and security as well as others security within the University.

- a. University Police conduct yearly “Safety on Campus” seminar during incoming Student orientation that features topics in Personal Safety Awareness, Sexual Assault Protocol and Awareness, Bias Crimes Awareness, and Emergency Evacuation.
- b. University Police produces and distributes informational brochures on various topics: Operation ID-Anti-theft program, Alcohol and Drug Awareness, Safety Off-Campus, and Sexual Assault Awareness, these brochures are displayed and distributed to the university community.
- c. University Police Department maintains and monitors a network of closed circuit camera and intrusion alarm system throughout the university. This is monitored 24 hours a day by University Police Personnel.

VI. CAMPUS CRIME STATISTICS

The crime and referral statistics gathered for this report was based on information obtained from the following offices: University Police, Student Affairs, and Academic Affairs. Information regarding crimes on adjacent streets and roadways was requested from the Shreveport Police Department and the Caddo Sheriff’s Office, but statistics for the exact geographical location requested was not available as of the date of this report.

Crime statistics are available on the University’s website using the link <http://www.susla.edu> as well as U.S. Dept. of Education Using the link <http://www.ope.ed.gov/security>.

Crime Categories listed below follows requirements of the Code of Federal Regulations 34CFR Sec.688.46 and pursuant to 20US Code Sec.1092 (f), the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.”

CRIMINAL OFFENSE ON CAMPUS

ANNUAL REPORT

CRIMINAL OFFENSES – ON CAMPUS – 3050 MLK, Jr. Dr

Criminal offense	Total occurrences on campus		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-Non-forcible	0	0	0
d. Sex offenses – Non-forcible	0	0	0
a. Incest	0	0	0
b. Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	2	2
g. Burglary	1	4	18
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

CRIMINAL OFFENSES – ON CAMPUS STUDENT HOUSING FACILITIES – 3052 MLK, Jr. DR

Criminal offense	Total occurrences on campus		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-Non-forcible	0	0	0
d. Sex offenses – Non-forcible	0	0	0
a. Incest	0	0	0
b. Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	2	2
g. Burglary	0	4	18
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Criminal Offenses – Public Property - 3050 MLK, Jr. Dr.

Criminal offense	Total occurrences on campus		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-Non-forcible	0	0	0
d. Sex offenses – Non-forcible	0	0	0
a. Incest	0	0	0
b. Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Hate Crimes – On Campus – 3050 MLK, Jr. Dr.

Criminal offense	Total occurrences on campus		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-Non-forcible	0	0	0
d. Sex offenses – Non-forcible	0	0	0
a. Incest	0	0	0
b. Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damages/vandalism of property	0	0	0

Hate Crimes – On Campus Student Housing – 3052 MLK, Jr. Dr.

Criminal offense	Total occurrences on campus		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-Non-forcible	0	0	0
d. Sex offenses – Non-forcible	0	0	0
a. Incest	0	0	0
b. Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damages/vandalism of property	0	0	0

Hate Crimes – On Campus – Metro Campus – 610 Texas Street

Criminal offense	Total occurrences on campus		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-Non-forcible	0	0	0
d. Sex offenses – Non-forcible	0	0	0
a. Incest	0	0	0
b. Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damages/vandalism of property	0	0	0

Hate Crimes – On Campus – Aero Space Technology Center

Criminal offense	Total occurrences on campus		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-Non-forcible	0	0	0
d. Sex offenses – Non-forcible	0	0	0
a. Incest	0	0	0
b. Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damages/vandalism of property	0	0	0

Hate Crimes – Public Property

Criminal offense	Total occurrences on campus		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-Non-forcible	0	0	0
d. Sex offenses – Non-forcible	0	0	0
a. Incest	0	0	0
b. Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damages/vandalism of property	0	0	0

Hate Crimes – Public Property

Criminal offense	Total occurrences on campus		
	2008	2009	2010
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses-Non-forcible	0	0	0
d. Sex offenses – Non-forcible	0	0	0
a. Incest	0	0	0
b. Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damages/vandalism of property	0	0	0

Arrests – On Campus – 3050 MLK, Jr. Dr.

Crime	Number of Arrests		
	2008	2009	2010
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	4	3	1
c. Liquor law violations	0	0	3

Arrests – On Campus – Student Housing Facilities - 3052 MLK, Jr. Dr.

Crime	Number of Arrests		
	2008	2009	2010
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	4	3	1
c. Liquor law violations	0	0	3

Arrests – Metro Campus – 610 Texas Street

Crime	Number of Arrests		
	2008	2009	2010
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Arrests – Public Property

Crime	Number of Arrests		
	2008	2009	2010
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions – On Campus – 3050 MLK, Jr. Dr.

Crime	Number of persons referred for Disciplinary Action		
	2008	2009	2010
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	7	1
c. Liquor law violations	0	0	3

Disciplinary Actions – On Campus Student Housing Facilities, 3052 MLK, Jr. Dr.

Crime	Number of persons referred for Disciplinary Action		
	2008	2009	2010
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	1
c. Liquor law violations	0	0	3

Disciplinary Actions – Metro Campus – 610 Texas St.

Crime	Number of persons referred for Disciplinary Action		
	2008	2009	2010
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Disciplinary Actions – Public Property

Crime	Number of persons referred for Disciplinary Action		
	2008	2009	2010
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

Fires – On-Campus Student Housing Facilities - 3052 MLK, Jr. Dr.

Total Housing Facilities: 2

Housing Facilities		2008	2009	2010
Name of Facility	Street Address			
Jaguar Courtyard (A)	3052 MLK, Jr. Dr.	0	0	0
Jaguar Courtyard (B)	3052 MLK, Jr. Dr.	0	0	0

Fires – Summary

Name of Facility	2008			2009			2010		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Jaguar Courtyard (A)	0	0	0	0	0	0	0	0	0
Jaguar Courtyard (B)	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

RELATIONSHIP WITH LOCAL LAW ENFORCEMENT

SUSLA-PD, Shreveport Police Department, Caddo Parish Sheriff's Office, Louisiana State Police and other agencies (i.e. LSU Medical Center Police, KCS Railroad) work closely together to keep the campus neighborhood safe. The University's Chief of Police and his Officers are frequently in communications with Officers, Supervisors, and the Executive Staff of these agencies. We also monitor incidents at off-campus sites affiliated with SUSLA and take whatever action appropriate when necessary.

This university also has an understanding due to the unique two parish agency charter by the four local governing bodies to be the conduit for emergency response. Hence communications, fire, EMS, law enforcement, HAZMAT and other specialties (bomb squad, life air rescue) are dispatched in a seamless response mode by appropriate incident commanders through the normal dispatch procedures. Unlike other communities in Louisiana, EMS forces from Bossier City or Shreveport cover each other on a routine fashion in each other jurisdiction as "established in place" support. No formal approval process is required as mutual aid frequencies, protocols and even billing procedures are already in place so that priority of the National Incident Command System (NIMS) is clearly executed without delay to accomplish the following: Saving Lives, Situation Stabilization and Protecting Property.

TIMELY WARNING POLICY

In the event that a situation arises on or off campus, that, in the judgment of the Chief of University Police, poses an ongoing or continuing threat, a campus wide "timely warning" (Jaguar Alert) will be issued. The warning will be issued through the e-mail system to students, faculty/staff, and telephone voice system. SUSLA faculty, staff, and students can direct questions to support@susla.edu or visit www.firstcall.net. All students, faculty and staff are eligible to register with FirstCall using the SUSLA-issued email accounts or an alternate e-mail address, cell and home phone number for next of kin. Register at SUSLA FirstCall Registration Site.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the University Police Department may also post a notice on the campus-wide electronic bulletin board (Visual Alerts), mass notification system (First Call) and utilize Audio Alerts (police vehicle loudspeaker and portable bull horns), providing the university community with more immediate notification. In such instances a copy of the notice is posted in the Breeze-way of each apartment building, at the entrance of each campus building and by any other means that may avail themselves. Anyone with information warranting a "timely warning" should report the circumstances to the **University Police Office, by phone (670-6349), cell phone (286-6647) or in person at Building "J" marked UNIVERSITY POLICE located between the Student Parking Lot and University Drive.**

A Crime Log, maintained by the University Police Department, highlighting incidents and crimes that occur on campus, is available for public viewing during regular business hours at the University Police Building (8:00am-5:00pm).

INVESTIGATION OF VIOLENT FELONY OFFENSES

Violent Felony Offenses are offenses defined by the fact that they are punishable by a fine of \$500.00 or more and with hard labor or both. These offenses include, but are not limited to, various degrees and classes of: murder, manslaughter, kidnapping, rape, sodomy, aggravated sexual abuse, burglary, assault, robbery, arson, criminal possession of a dangerous weapon, etc.

Members of the university community are urged to immediately report all suspected or actual violent felony incidents occurring on campus to the University Police Department by dialing extension 6349 from any university campus telephone during normal business hours and if during late evening or night hours dial the department cell #286-6647.

The University Police Department will immediately notify and involve the Shreveport Police Department with the investigation of violent crimes and reports of missing persons.

UNIVERSITY POLICY STATEMENTS ON DRUG AND ALCOHOL ABUSE FOR STUDENTS:

ILLEGAL DRUG POLICY

The **SUSLA** campus has been designated “**Drug free.**” The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by SUSLA Police Department. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

The University is bound to take all appropriate actions against violators, which include referrals for legal prosecution or requiring the individual to participate satisfactorily in an approved drug/alcohol abuse assistance or rehabilitation program.

ALCOHOLIC BEVERAGES POLICY

The possession, sale, use or the supplying of alcohol on the University campus is not allowed. **SUSLA** has been designated “**Drug free.**”

It is unlawful for any person under 21 years of age to purchase or have public possession of any alcoholic beverage (LA-R.S. 93.12).

It is the position of Southern University at Shreveport that the abuse of alcohol and or the illegal possession or use of other illicit drugs adversely affects the University community’s pursuit of its educational goals. Furthermore, as a state supported institution, it is the responsibility of the University and its Police Department to uphold both the State and Federal Laws in this regard.

Smoking Policy – Clean Indoor Air Act; The University prohibits smoking within all of its facilities and in compliance with the Municipal ordinance of a minimum of twenty-five (25’) feet to the entrance of all buildings.

WEAPONS POLICY

Southern University does not permit the unauthorized possession of; display of; or attempt to use or threaten to use firearms, ammunition, fireworks, or any other dangerous weapons on campus or at any University-sponsored activity. Anyone found to be in violation of this policy shall face arrest. Students found in violation of the Weapons Policy will be brought before the Disciplinary Hearing Committee for sanctions up to and including suspension or expulsion.

The University does not permit the unauthorized possessing of, display of, or attempt or threat to use firearms, ammunitions, fireworks, or other dangerous weapons on campus or at any University sponsored activity. Thus, the possession of weapons, or the unreported knowledge of such items, is considered a serious offense. Anyone found to be in violation of this policy, shall face arrest and/or disciplinary sanctions up to and including suspension or expulsion.

SEXUAL HARASSMENT POLICY

It is the University's policy that no member of the academic community be sexually harassed by another. An offender shall be subject to sanctions after compliance with due process requirements. The process may be handled informally or may require a formal hearing. Resolutions may result in warnings, reprimands, or dismissal from the University to the extent possible. Confidentiality of those making inquiries will be respected, to the extent possible.

REPORTING SEXUAL HARASSMENT

The University has developed procedures to facilitate prompt and confidential resolution of sexual harassment complaints. If you believe you have been the subject of sexual harassment or sexual intimidation, do the following: consult with the counselors in the Counseling Center or seek guidance from a University official with whom you feel comfortable. Any of these University officials will help you with both the Southern University at Shreveport policy and possible options and resources. Complaints may be referred to the Vice Chancellor for Student Affairs to investigate and determine appropriate steps to resolve the situation.

SEXUAL ASSAULT POLICY

The University is committed to preventing sexual assault through incorporation of educational programming and the adoption of clear guidelines informing students, faculty, and staff of the University's procedures in handling such cases. Sexual assault crimes are heinous, and these crimes occurring on campus will not be tolerated under any circumstances. University community members found guilty of any sexual assault crime will be severely dealt with through the appropriate means.

Definition: The University shall refer to the Louisiana Criminal Law and Procedure Handbook to determine when a sexual assault/offense has occurred.

SEX OFFENDER POLICY AND REGISTRATION

In accordance to the “Campus Sex Crimes Prevention Act” of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the SUSLA Police Department is providing a link to the Louisiana State Police Sex Offender and Child Predator Registry.

This act requires higher education institutions to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In Louisiana convicted sex offenders must register with the Sex Offender and Child Predator Registry maintained by the Department of State Police.

Educational Programs

The Counseling Center will present seminars each semester to promote awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses.

Confidential counseling is available. Students are encouraged, if, and when they deem it appropriate, to seek professional help from the Counseling Center **318/670-6473** on- campus extension **6473** or from Student Support Services at **318/670-6306** or extension **6306** on- campus. You may want to visit them in the Fine Arts Building, **Room C-01** or **Room C-15** respectively.

While we do not provide Pastoral Counselor, the Professional Counselor located in the aforementioned areas, are here for you. Remember, that as a matter of policy they are to advise persons being counseled of the voluntary reporting procedures of a criminal infraction to the University Police Department for inclusion into the annual crime statistics.

CRIME PREVENTION

University Police has a comprehensive crime prevention and personal safety program. This program includes literature and general **information on personal safety, protection of property, car and motorcycle theft prevention, office security, night safety, jaguar watch**, sexual assault, acquaintance rape, apartment (dorm) safety, harassing telephone calls and vacation tips.

In addition to the aforementioned efforts, University Police are partners with our Student Government Association (SGA), in what is called “**Vandal Watch.**” Where student volunteers assist officers in observing Buildings, Parking Lots and other activities to prevent vandalism; they are not to take any enforcement action.

Crime prevention presentations and safety seminars are held each semester for the campus community. The seminars are usually 1 hour in duration covering general awareness and prevention techniques for several situations such as rape, assault, robbery, and theft. Other seminars are offered on office safety on the do’s and don’ts to ensure personal and equipment protection.

All presentations and seminars are free and are available upon request. Literature and brochures are distributed to all department heads and at most seminars. Seminars may be scheduled by calling Campus Police at **670-6349 (6349)** from a campus phone.

NON-MONITORING OF OFF-CAMPUS ACTIVITIES

Monitoring of Off-Campus Activities of Student Organizations is not the responsibility of University Police. While University Police enjoy a cooperative relationship with all local law enforcement agencies, any criminal violation of law occurring off campus is solely theirs, unless otherwise warranted.

GENERAL INFORMATION

SUSLA-PD officers are commissioned to bear arms, make arrests and exercise investigative powers by the State of Louisiana R.S. 17: 1805. The department is also responsible for enforcing traffic regulations on campus. It reports to the Office of the Vice Chancellor for Finance and Administration.

IDENTIFICATION CARDS

A student enrolled at Southern University at Shreveport must obtain an individual identification card (or have current ID validated) during registration each semester or summer term. ID cards are used for admittance to various SUSLA functions and are recognized by cooperating community businesses for student discount privileges. SUSLA IDs are required to check out books from the library, use financial aid vouchers at the bookstore, or receive financial aid or work-study checks. Cost for replacement or remake of an ID card is \$10.00.

SMOKE-FREE BUILDINGS AND VEHICLES

All buildings on SUSLA Campus (including Metro center and Aerospace Technology Center) are smoke-free. Smoking by employees, students and visitors are also forbidden within vehicles as well, and at minimum 25 feet away from all building entrances.

VISITORS TO ACADEMIC CLASSES

In order to maintain an academic environment conducive to the well-being of all students, SUSLA prohibits visitors to the academic classroom, the Library, the Technology Resource Center, and/or Computer Centers/Technology Enhancement Center without prior approval from the instructor, or director of the service area, or the Vice Chancellor for Academic Affairs.

This Policy applies to the presence of children or pets of enrolled students. Children should not be left unattended in the parking lots, the student lounge area, the buildings lobbies, or any of the service areas listed above. Such a policy protects the children and eliminates distractions for other students.

SALES/SOLICITATION, PROMOTION AND/OR ADVERTISING ON UNIVERSITY GROUNDS

Sales/Solicitation of a commercial nature, whether by non-students or students, is not permitted on the campus except when registered and approved through the Office of Vice Chancellor for Student Affairs.

The University allows the posting of Official University notices in buildings and stairwells. No notices may be affixed to glass doors or windows.

Political announcements, campaign literature, signs, handbills, banners, and other promotional materials may only be posted on the designated open announcement areas. An information table will be provided at each registration where political and commercial materials may be displayed.

No commercial or non-commercial materials that are not official University notices shall be posted on walls, doors, in the foyers, on cars, on non-designated areas. Persons distributing materials must not block the doorways, passageways, nor be in the buildings, or create a public nuisance.

SKATEBOARDS/BICYCLE/INLINE SKATES, ETC.

For the safety of users and pedestrians on campus, skateboards, bicycles, inline skates, etc., are prohibited on the sidewalks at any time. Visitors are asked to refrain from using these items in these areas.

PERSONAL SAFETY POLICY

Crime Warnings

1. Walking

- a. Avoid traveling alone at night. This is a common statement, but should be particularly adhered to on campus and the community.
- b. Confine walking to well-lit, regularly traveled streets and pathways. Avoid shortcuts and keep away from alleyways or any other area where someone may hide.
- c. Do not hitchhike or accept rides from casual acquaintances.
- d. While walking to your vehicle or residence, have your keys ready in your hand.
- e. When using the buses, have your card or exact change ready in an accessible pocket to eliminate the need of opening a purse or wallet in front of others.
- f. Upon getting out of a car or off public transportation, take a look around to make sure that you are not being followed.
- g. If you find yourself confronted by an assailant, you must remember that while screaming and struggling may in some instances frighten off the assailant, in other instances such actions may further provoke the assailant and bring forth a more violent reaction. Above all you must keep your "cool" and assess the situation before choosing your course of action. Whether or not the assailant is armed or has made threats against your life will obviously be a determining factor in your decision.

2. Driving

- a. Do not pick up strangers.
- b. Keep your windows closed and doors locked.
- c. Avoid stopping in poorly lit, out-of-the-way places.
- d. If you think you are being followed, stay in populated areas. Look for places where there are people, then stop and let the vehicle behind you pass. If the vehicle continues

to follow you, seek out a place where assistance is easily accessible (i.e. gas station, police station, etc.)

- e. When parking at night, choose well-lit areas. Before getting out of your vehicle, check for people around you.
- f. Before entering your vehicle, always check the interior, paying particular attention to the floor and rear seat.

3. Private Residence

- a. Keep the door(s) to your apartment/residence and accessible windows locked at all times.
- b. Do not keep your residence and vehicle keys on the same ring.
- c. Women living alone should not use the prefixes “Ms.,” “Miss” or “Mrs.” on their doors or mailboxes. Instead, use the first initial and last name. This is also advisable for telephone directories.
- d. If you receive obscene or harassing telephone calls or several calls with no one on the other end, immediately notify the Police.
- e. If you find that your room/home has been entered do not go inside. Go to a neighbor and call the police.
- f. If you discover an intruder, do not antagonize them because they may be armed. Be very cautious!

4. Additional Crime Warnings

- a. During holiday seasons, the risk of the theft and other personal crimes generally escalates. Please be extremely cautious with carrying too much money or too many packages and carefully follow all of the previous warnings.
- b. During the summer season, jewelry tends to be more visible making the wearer a possible target for assault. Be especially careful about the amount and type of jewelry you wear or expose during these months.

EMERGENCY RESOURCES:

On-Campus Emergencies:

The Office of the University Police should always be notified first for on-campus emergencies in order to facilitate proper and prompt response to such emergencies. Moreover, many situations can be resolved by University Police Officers.

You may call one of the below numbers as follows:

<u>Problem</u>	<u>Contact</u>	<u>Telephone #</u>
Accident/Injury/Emergency	University Police	(318) 670-6349 {Day – 8am-5pm}
Safety Issue/Information		After 5pm – (318) 286-6647

INFORMATION ON UNIVERSITY CLOSURE:

In the event the university is to be closed due to extraordinary situations or emergencies, information on university closure status can be obtained from the following sources:

- Check posted message on University website: www.susla.edu
- Monitor college broadcast on Emergency Alert Mass Notification System

OFF-CAMPUS EMERGENCIES:

- Emergency (Medical) – Fire Department EMS – 911
- Crime-in-Progress – Shreveport Police Department – 911