



Dual Credit Program Student/Parent Consent Form

High School/Organization Name: _____ High School ID: _____

La Secure ID: _____ Birth Date: _____ Entry Term: _____ SSN: _____

Name: _____

(Please Print) Last First MI

Mailing Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

Parent Phone #: _____ Personal Cell Phone#: _____

Parent/Student Consent for Release of Information and Participation in the Dual Credit program for the duration of the student's high school career.

I, _____ and _____, understand
(Print: Parent/Legal Guardian's Name) (Print: Student's Name)

The College:

- Will be authorized to retrieve, request, and share the student's high school records (to include a copy of the parent residency cards if necessary), transcripts, test scores and grades to determine eligibility. Information will be shared from high school to college and/or college to high school via email, fax or an electronic file.
- Will admit and register participating Dual Enrollment student into collegiate course based off information received by their high school's liaison.
- Will comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). All information provided to SUSLA relating to educational records will be confidential and SUSLA will not disclose, communicate or divulge, or permit disclosure, communication or divulgence, to another or use for their own benefit or the benefit of another, any confidential information, unless permitted by FERPA or required by the laws of the State of Texas.
- Will not permit the student to participate in the dual credit program if he/she fails to: submit an accurate online application through SUSLA by the announced deadline, submit all other documents pertaining to residency to the appropriate person by the announced deadline(s), verify enrollment into the correct dual credit courses, and/or maintain satisfactory academic progress.
- Will provide final eligibility status to the high school dual credit liaison to complete the student's file.
- Will use the provided skymail.susla.edu email address to send information about the dual credit program.
- Will address errors, made by the College, that affected a student's enrollment into courses.

I understand that:

- **This form is valid for the duration of the student's participation in the Dual Credit Program.**
- My child may be enrolled in dual credit courses approved by the high school.
- Submitting this consent form and/or high school course card does not guarantee eligibility or enrollment into the program or selected courses. Eligibility and enrollment into the Dual Credit program and courses is dependent on a complete application packet submitted by the deadline and qualifying test scores for each course selected, as determined by the servicing college and high school.
- I do hereby give permission to Southern University at Shreveport, its agents, and others working under its authority, full and free use of video/photographs containing my image/likeness. I understand these images may be used for promotional, news, research and/or educational purposes. I hereby release, discharge, and hold harmless the University and its agents from any and all claims, demands, or causes of action that I may hereafter have by reason of anything contained in the photographs or video.
- Courses will be more academically challenging than traditional high school courses, will include different requirements for each course, and will result in a separate grade for each course.
- The student is responsible for coursework assigned within the college course. It is important for the student to stay in communication with the Instructor regarding anything dealing with the course.

- Courses held on the college campus (all instructional methods apply) may contain a mix of both high school and traditional college students. Therefore, the subject matter of the course may be more complex and mature in nature and the expectation is that the student's behavior and performance will be equivalent to that of a college student.
- Any student misbehaving will be warned by SUSLA and high school administration. If any student proceed misbehaving will be removed from the program.
- Summer courses options are suggested for students obtaining any degree.
- ACT testing is suggested to be taken before junior year.
- Grades earned in dual credit become part of the student's permanent academic record and will be reflected on the college transcript.
- Students have one academic year from date grade is issued to contest posted grade.
- Students who fail to verify enrollment per each term's Census Date for the College, cannot contest enrollment thereafter. The submission of a high school transcript will not be considered.
- Students must attend their Dual Credit class regularly and turn in all required assignments. Students may be withdrawn for lack of attendance and/or lack of progress. This attendance policy pertains to all students enrolled in any section of a dual credit course on any campus with the exception of homebound students. If for any reason my child is not attending the Dual Credit class at the high school regularly, he/she will be withdrawn from the class (includes students sent to alternative school and homebound students). Students underperforming are encouraged to seek additional tutoring or drop the course before the drop date.
- My child will not be allowed to continue in the Dual Credit program if he/she earns a grade of D or F in a Dual Credit class.
- My child is responsible for knowing and adhering to the drop date deadlines for withdrawal on the SUSLA academic calendar.
- My child must maintain a cumulative high school GPA of 2.5 and remain in good standing at the high school to continue in Dual Credit.
- If a student plagiarizes a paper, or colludes or cheats in any dual credit class, the student will be subject to the disciplinary policies and procedures of the college. In some instances, severe cases may result in failure of the course and suspension from the dual credit program. Any disciplinary action will become part of the student's education record with the college district.
- Courses are generally transferrable; however, it is not the college's responsibility to ensure that the dual credit course(s) for which the student enrolls are transferable to the college/university the student plans to attend.
- If my child earns thirty or more college credits, he/she may be considered a sophomore at some universities and this could affect scholarships and other financial opportunities. It is my responsibility to check with the receiving institution to determine how dual credit hours are handled.
- Tuition and fees will be waived for active participating SUSLA Dual Enrollment students through the referral of the counselor.

Student's Signature

Date

Parent or Legal Guardian Signature

Date

High School Dual Credit Liaison/Dual Credit Counselor Signature

Date

State law gives you the right to request, receive, and correct information about yourself collected on this form. SUSLA do not discriminate on the basis of race, religion, color, national origin, sex, genetic identity, sexual orientation, veteran status, age, or disability with respect to access, employment programs or services.