

**Southern University at Shreveport
School of Nursing
610 Texas Street, Suite 500-D
Shreveport, Louisiana 71101
(318) 670-9641**

**Certified Nursing Assistant
Application**

Name: _____ SS# _____ DOB: _____
Last First M

Address: _____ Ph# (Home) _____
Street (Cell) _____

_____ Enrollment _____
City State Zip Semester/Year (Month)

- | | <i>Yes</i> | <i>No</i> |
|---|------------|-----------|
| 1. Have you ever been charged with or convicted of a crime? | ___ | ___ |
| 2. Have you ever had a license that was revoked, suspended or restricted? | ___ | ___ |
| 3. Do you have a high school diploma or GED? | ___ | ___ |
| 4. If no, are you currently working toward a diploma or GED | ___ | ___ |
| 5. Do you currently hold a health care license?
List licenses held _____ | ___ | ___ |
| 6. Have you completed any courses at Southern University at Shreveport? | ___ | ___ |
| 7. Do you hold any degrees?
List degrees _____ | ___ | ___ |

Student Signature

Date Submitted

Nursing Representative Signature

Date Received

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Instructions for Criminal Background Check

Revised 08/2019

- Students must bring a money order in the amount of \$42.50 (made payable to Data Quest Research) to the CNA office.
- Complete the online application through Data Quest Research & Investigative Services.
CNA faculty will assist students with this process.
- Complete and sign the criminal background authorization form. Please write legibly.
- After completion of the application & authorization forms, students must bring the \$42.50 money order to the address below:

Data Quest Research & Investigative Services
2800 Youree Drive
Shreveport, LA 71104

- A minimum of 48 hours is required to process the background check.
- Once the background information is received, the student will be contacted by the CNA faculty to notify of acceptance in the program.
- Based on the results of the criminal background check, a student may be required to submit fingerprint cards for further investigation. The cost of the fingerprint cards will be the responsibility of the student.
- The program cannot accept a trainee into the program without a completed criminal background check.

**Southern University at Shreveport
School of Nursing
Certified Nursing Assistant Program**

**Senate Bill 204: Criminal History Checks of Licensed Personnel
Offenses Which Bar Employment**

**Tiffany Varner, MSN, RN
Director, School of Nursing**

**Persons pleading guilty, nolo contendere, or convicted of any of the following offenses
MAY NOT be admitted to the Certified Nursing Assistant Program.**

1. Solicitation for murder
2. First degree murder
3. Second degree murder
4. Manslaughter
5. First degree feticide
6. Second degree feticide
7. Criminal assistance to suicide
8. Aggravated battery
9. Second degree battery
10. Aggravated second degree battery
11. Simple battery of the infirm
12. Aggravated assault
13. Assault by drive-by shooting
14. Aggravated assault with a firearm
15. Mingling harmful substances
16. Aggravated rape
17. Forcible rape
18. Simple rape
19. Sexual battery
20. Second degree sexual battery
21. Oral sexual battery
22. Intentional exposure to AIDS Virus
23. Aggravated kidnapping
24. Second degree kidnapping
25. Human trafficking
26. Aggravated arson
27. Aggravated burglary
28. Simple burglary of a pharmacy
29. Armed robber
30. First degree robbery
31. Second degree robbery
32. Theft of assets of an aged person or disabled person
33. Distribution or possession with intent to distribute any schedule I through V controlled dangerous substance.
34. Crime against nature
35. Aggravated crime against nature
36. Cruelty to the infirm
37. Exploitation of the infirm
38. Sexual battery of the infirm
39. Extortion
40. Aggravated kidnapping of a child
41. Felony carnal knowledge of a juvenile
42. Molestation of a juvenile
43. Cruelty to juveniles

Course Payment

Course tuition is \$510.00. This does not include the cost of books or uniforms. The approximate cost of these items are \$120.00. Payment for the CNA course is due prior to the first day of class. Students needing assistance with fee payment have the option of setting up a deferment plan through the Office of Finance and Administration. A five-day “grace period” will be allowed to students who need time to make payment arrangements. Students who have not paid course fees (or made arrangements to pay) will not be allowed to progress in the course and will be given the opportunity to return at the next course offering.

Payments may be made at the Cashier’s window located in the Administration building at 3050 Martin Luther King, Jr. Drive, Shreveport, LA 71107.

Prometric testing

As of July 1, 2018, The Louisiana Department of Health has partnered with a national testing company, *Prometric*, to begin providing nurse aide certification testing throughout the state. The cost of this exam and skills check-off is **\$125** and must be paid at the end of the course (prior to testing). This fee is not included in tuition and is not regulated by the University. A full discussion of the process to become certified will take place during orientation.

If you have any questions, please contact the School of Nursing at 318-670-9556 or 318-670-9641.

Certified Nursing Assistant Application Checklist

___ **CNA Application**

___ **Background Check**

Follow the instruction sheet attached.

___ **Admissions**

Students with a high school diploma or its equivalency must apply for admission to the University either via website at www.susla.edu or in person in the Office of Admissions located at 3050 Martin Luther King, Jr. Drive, Shreveport, LA 71107

If you are currently working toward a high school equivalency, please check with the CNA faculty regarding dual enrollment in the course. If you would like to pursue a high school equivalency, you may obtain information from the Intake Office on the first floor of the Metro Center building.

___ **TB Skin Test**

In order to participate in clinical experiences, students must show proof of a negative TB skin test (or negative chest x-ray if skin test is positive). TB skin tests may be done at your doctor's office or any other medical facility.