

Accounting Technology Clerk

COST:

Q. How much will this program cost me?*

A. Tuition and fees: \$1,998

Books and supplies: \$750

On-campus room & board: \$4,505

* The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

FINANCING:

Q. What financing options are available to help me pay for this program?

A. Financing for this program may be available through grants, scholarships, loans (federal and private) and institutional financing plans. The median amount of debt for program graduates is shown below:

Federal loans: \$3,500 (Estimated)

Private education loans: \$0

Institutional financing plan: \$0

SUCCESS:

Q. How long will it take me to complete this program?

A. The program is designed to take 1 year to complete.

Q. What are my chances of getting a job when I graduate?

A. The Job Outlook for Employment of Accounting Technology Clerk is projected to grow 11 percent from 2012 to 2022, about as fast as the average for all occupations. As the number of organizations increases and financial regulations become stricter, there will be greater demand for these workers to maintain books and provide accounting services.

* This institution is not currently required to calculate a job placement rate for program completers.

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook, 2014-15 Edition*, General Office Clerks, on the Internet at <http://www.bls.gov/ooh/office-and-administrative-support/general-office-clerks.htm> (visited August 11, 2015).

Administrative Technology Specialist

COST:

Q. How much will this program cost me?*

A. Tuition and fees: \$1,998

Books and supplies: \$750

On-campus room & board: \$4,505

* The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

FINANCING:

Q. What financing options are available to help me pay for this program?

A. Financing for this program may be available through grants, scholarships, loans (federal and private) and institutional

financing plans. The median amount of debt for program graduates is shown below:

Federal loans: \$3,500 (Estimated)

Private education loans: \$0

Institutional financing plan: \$0

SUCCESS:

Q. How long will it take me to complete this program?

A. The program is designed to take 1 year to complete.

Q. What are my chances of getting a job when I graduate?

A. The Job Outlook for Employment of Administrative Technology Specialist is projected to grow 6 percent from 2012 to 2022, slower than the average for all occupations.

Nonetheless, overall job opportunities should be good. Candidates who have a combination of work experience and computer software skills should have the best job prospects.

* This institution is not currently required to calculate a job placement rate for program completers.

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook, 2014-15 Edition*, General Office Clerks, on the Internet at <http://www.bls.gov/ooh/office-and-administrative-support/general-office-clerks.htm> (visited August 11, 2015).